# Square

Table of Contents

- 1 About Square2 Installing Square3 Common Issues

## **About Square**

Square is a popular payment gateway for the US, UK, and Canada. Learn more about Square on their website at https://squareup.com/.

## **Installing Square**

To install the Square payment gateway, visit [Settings] > [Company] > [Payment Gateways] > Available, and click the "Install" button for Square.



A message will be displayed, indicating that the payment gateway was successfully installed.

The gateway was successfully i	nstalled.		×
Manage Square			
Gateway Options			
Application ID			
Access Token			
Location ID			
Accepted Currencies			
CAD - add currency	GBP	USD	
			Update Settings

#### Enter the details provided by Square.

Field Name	Description	
Application ID	The ID of the square application. Found on the Credentials setting page of your Square application.	
Access Token	The access token of the square application. Found on the Credentials setting page of your Square application.	
Location ID	Find and copy a valid location ID from the <b>Locations</b> setting page of your Square application.	
Accepted Currencies	Check the currencies that you would like to be processed through this payment gateway.	
	The following currencies are available:	
	CAD, GBP, USD	

When finished, click "Update Settings" to save the details. You have successfully installed and configured Square!

## **Common Issues**

### The Square button does not appear when clients choose Square and try to make a payment

 a. Make sure that the Application ID, Access Token, and Location ID are all correct under Settings > Company > Payment Gateways > Square. If the credentials are not correct, the button will not appear. You may also check the logs under Tools > Logs > Gateway, which may indicate what item is incorrect.